

Electoral Review Committee Terms of Reference

1) Composition

- a) The Committee shall consist of Ten Members appointed in accordance with the rules on political proportionality.
- b) The Committee shall appoint a Chairman and Vice-Chairman from among its membership.

2) Responsibilities

- a) To oversee the provision of information required by the Local Government Boundary Commission for England (LGBCE) in carrying out any Electoral Review of Wiltshire, including any consultation arrangements with electors or other stakeholders;
- b) To update full Council on the progress of any Electoral Review;
- c) To make recommendations to full Council on proposed submissions to the LGBCE relating to:
 - i) The total number of councillors on Wiltshire Council;
 - ii) The number and boundaries of electoral divisions within Wiltshire Council;
 - iii) The number of councillors to be returned by any electoral division;
 - iv) The name of any electoral division.
- d) To provide such further advice and support as may be requested by the Council related to or impacted upon by any Electoral Review.
- e) To oversee any Community Governance Review of the governance arrangements of all parishes within the Wiltshire Council area, including contacting all parishes for proposals, setting the scope for any review, its methodology and its timescales. The Committee will prepare final recommendations for any changes for consideration by Full Council.
- f) The Committee will consider whether it is appropriate to make, and is empowered to suggest, changes to parish areas and parish electoral arrangements to include:
 - i) the alteration, merging, grouping, creation or abolition of parishes;
 - ii) the naming of parishes and adoption of alternative styles for new parishes;
 - iii) parish council size, number of councillors to be elected, and warding arrangements;

iv) any other electoral arrangements.

- g) Where it would be appropriate to do so the Committee may recommend that as a result of proposed parish changes a unitary division be amended so that it remains coterminous with that parish. Any such change would need to be agreed by the Local Government Boundary Commission for England if approved by Full Council.
- h) To oversee the provision of information required in carrying out the Polling District and Polling Place Review, including any consultation arrangements with electors or other stakeholders;
- i) To make ~~recommendations to Council decisions on the~~ in respect of proposed Polling Districts and Polling Places ~~Reviews~~.
- j) To receive reports in relation to the operation and delivery of Electoral Services, and make recommendations or decisions as appropriate on Electoral matters not reserved to Full Council.